



VILLAGE BOARD MINUTES MEETING OF FEBRUARY 6, 2019

The Regular Meeting of the Village Board of Trustees, Village of Elwood, February 6, 2019, at 7:00 PM, was called to order by Village President Doug Jenco.

Present: Village Board President Doug Jenco, Village Board Trustees: Don LaPaglia, Joe Berscheid, Mary Lopez, Mary Matchak, and Darryl Lab

Also, Present: Interim Village Administrator/Village Clerk Julie Friebele, Police Chief Fred Hayes, Director of Public Works Larry Lohmar, and Attorney Jordan Kielian

Not Present: Village Board Trustee Jasen Melahn

The Meeting Opened With the Pledge to the Flag Led by Cub Scout Pack 156, Girl Den

Presentations and Public Hearings

No presentations or public hearings were conducted.

Public Comments – Pertaining to Agenda Items

Members of the audience stated their concerns relating to the Intergovernmental Agreement between the Village of Elwood and City of Joliet for a water system interconnection.

Consent Agenda

A motion was made by Trustee Matchak to approve the Consent Agenda as follows:

Presentation of Minutes – January 9, 2019

Presentation of Closed Session Minutes – January 9, 2019 – Not For Release

Attorney Review of Closed Session Minutes

Presentation of Bills – Paid Invoice Report December 15, 2018 through January 8, 2019, in the amount of \$55,483.03.

Presentation of Bills – Paid Invoice Report January 10, 2019 through January 25, 2019, in the amount of \$46,340.92.

Presentation of Bills – Unpaid Invoice Report in the amount of \$ 568,159.66.

Trustee Lopez seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matchak – yes, Trustee Lab – yes. The motion carried.

REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS

Administration – Interim Village Administrator Julie Friebele

December 2018 Financial Report

The December 2018 Financial Report prepared by Finance Director Robbie Day was presented and reviewed. The report was also reviewed during the Finance Committee meeting held on January 29, 2019. The report represents the Village of Elwood's year to date revenues, expenses, and end of the month fund cash balances.

An Ordinance Authorizing and Granting A Franchise to Northern Illinois Gas Company (D/B/A Nicor Gas Company) Its Successors and Assigns, to Construct, Operate and Maintain A Natural Gas Distributing System in and Through the Village of Elwood

This agenda item is pending; no board action was taken.

Intergovernmental Agreement Between the Village of Elwood and the City of Joliet for a Water System Interconnection

In emergency situations, Elwood does not have a redundant source of water to service the Village. It is mutually desirable to construct and operate a controlled emergency water system interconnection of the Elwood system and the Joliet system to allow Joliet to provide potable water to Elwood as needed in emergency situations and for planned outages. To create the interconnection, Elwood will construct the meter station and will extend its water main to the meter station. The interconnection will consist of meter equipment, a low flow meter, meter vault and water lines on the meter side of the control valves. A motion was made by Trustee Matichak to approve the Intergovernmental Agreement Between the Village of Elwood and the City of Joliet for a Water System Interconnection. Trustee Lopez seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

A Resolution Authorizing the Village President to Execute a Reciprocal Crossing Agreement Between Wolverine Pipe Line Company and the Village of Elwood

In order for the Village to construct an interconnection of the Elwood water system and the Joliet water system, the Village intends to build a water pipeline that crosses underneath the Wolverine pipeline located on South Brandon Road. The reciprocal crossing agreement between Wolverine Pipe Line Company and the Village of Elwood establishes protocols and procedures to ensure the safe construction, maintenance, and operation of the party's respective pipeline in the vicinity of the other party's pipeline. A motion was made by Trustee Matichak to adopt a resolution authorizing the Village President to execute a Reciprocal Crossing Agreement between Wolverine Pipe Line Company and the Village of Elwood. Trustee LaPaglia seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

An Ordinance Amending the Village of Elwood Code of Ordinances With Respect to the Finance Committee

The Village recently reinstated the Finance Committee meetings to review the financial reports prior to the meeting of the Village Board of Trustees. The Finance Committee previously consisted of five (5) members. The modification shall amend the committee to consist of three (3) members, the Mayor, and two (2) Trustees. An ordinance amending the Village of Elwood code of ordinances with respect to the Finance Committee must be adopted to reflect the modifications. A motion was made by Trustee Lab to forego the

final reading and adopt an Ordinance Amending the Village of Elwood Code of Ordinances with Respect to the Finance Committee. Trustee Matichak seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak, Trustee Lab – yes. The motion carried.

Elwood/Jackson History Club Donation Request

Annually the Elwood/Jackson History Club submits a letter to the Village Board requesting a monetary donation in support of the club. They collect pictures, newspaper clippings and additional information pertaining to the community, and then they record and file them in the archives. The Elwood/Jackson History Club is also planning to participate in another Route 66 event in May. A motion was made by Trustee Matichak to approve the Elwood/Jackson History Club donation request in the amount of \$500.00. Trustee Lopez seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Elwood Community Consolidated School District #203 Eight Grade Class Night Donation

Traditionally the Elwood Community Consolidated School District # 203 holds an awards ceremony and dinner dance for its graduating eighth-grade students. Annually the school submits a letter to the Village Board requesting a monetary donation to create a special evening that the Elwood eighth graders will truly remember. A motion was made by Trustee Matichak to approve the Elwood Community Consolidated School District #203 eighth-grade class night donation request in the amount of \$200.00. Trustee Lab seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Police Department – Chief Fred Hayes

During the month of December 2018, the Elwood Police Department responded to 503 calls for service. To see additional details about the types of calls residents can visit the Village of Elwood website.

Police officers issued a total of 225 citations for the month of December 2018:

- Local Citations (O.V.) 11
- State Citations 214
- Overweight Violations (3)

Arrest Report Summary for the month of December 2018:

- Traffic Arrests 16
- Warrant Arrests 6
- Criminal 3

Training Hours in the month of December 2018 in the following category:

OFFICER/SERGEANT	CLASS	DATE	HOURS
Officer Sean Swabowski	Approved State Mandates	12/10/18	81.5
Officer Ken Jaburek	Live Scan Certification	12/7/18	2
Sergeant James Hartley	Live Scan Certification	12/7/18	2
Officer Ethan Anderson	Basic Police Academy	12/17/18	560
Officer Sean Swabowski	Constitutional Law	12/20/18	8
Officer Sean Swabowski	Mental Health Intervention/De-Escalation	12/21/18	8

Total Training Hours: 666.5

Public Works – Director of Public Works Larry Lohmar

Department Report

All plow equipment is holding up well which is a reflection of our strong preventive maintenance program. During the previous snows, we had all five (5) trucks on the road backed up with the wheel loader and skid steer with the snow pusher attachment. For the sidewalks on North Chicago Avenue going to the school, we use the Kubota with a “V” blade along with salt spreader to keep walks clear and safe for children going to school. Public Works placed 234 ton of salt on our 165 miles of plowed roads; this accounts for 384 Man hours working day and night keeping our streets clear.

Public works has been diligent in keeping village facilities warm and working through the deep freeze. We only had two heaters that quit and supplemental heaters were installed until the new heaters can be shipped. The change out of the heaters will be done using public works employees instead of contracting out this work.

The street lights in the intermodal center are 90% changed out weather permitting we should complete the lights this week. Once completed we will begin changing out the lights on Route 53 at the entrance onto Mississippi Ave.

The pump replacement was completed this week at the Creekside lift station.

Well 9 pump and piping are installed. The process was moving slowly due to the weather.

The four signs with arrows have been installed on Route 53 heading north and south of Mississippi Ave. The signs say Notice with a 6 Ton weight limit.

Design and Engineering Fee Agreement with Jackson Generation

The Village retained the firm of Baxter & Woodman, Inc. to perform services as may be reasonable to analyze and design the water system improvements needed to accommodate Jackson Generation known as the developer. The developer will pay the amounts due to Baxter & Woodman under the terms of the Baxter & Woodman agreement. A motion was made by Trustee Lab to authorize Village President Doug Jenco to execute the Design and Engineering Fee Agreement with Jackson Generation. Trustee Berscheid seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Escrow Agreement with Jackson Generation

The escrow agreement by and between the Village of Elwood, Baxter & Woodman, and Jackson Generation establish and provide the Village with a source of funds to secure payment of the amounts due to Baxter & Woodman under the terms of the Design and Engineering Fee Agreement. A motion was made by Trustee Berscheid to authorize Village President Doug Jenco to execute the Escrow Agreement by and between the Village, Baxter & Woodman, and Jackson Generation. Trustee Matichak seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Village Clerk – Julie Friebele

Certification of Ballot

The April 2, 2019, Consolidated Election Certification of Ballot was submitted to the Will County Clerk on January 7, 2019. The ballot will reflect the following offices and candidates:

Office: Village President – Term of Office: two (2) year unexpired term – Number to be voted for: one (1)
Candidate(s):

1. Douglas J. Jenco

Office: Village Trustee – Term of Office: two (2) year unexpired term – Number to be voted for: two (2)
Candidate(s):

1. Jodie Ann Bertucci
2. Joseph “Spike” Berscheid
3. Jennifer (Jenny) Tibble
4. Steven Ayers

Office: Village Trustee – Term of Office: four (4) year term – Number to be voted for: three (3)
Candidate(s):

1. Ronald R. Schmidt
2. Tricia Lynn Maas
3. Mary E. Lopez
4. Michael James Varman
5. Darryl P. Lab

Upcoming Village Events

- Family Fun Night (games and refreshments) – Friday, March 1, 2019, 6:30pm – 8:00pm

Village President – Doug Jenco

Thank you to the public works department for the great job they did with the snow removal.

Ongoing thank you to the police department; you guys do an excellent job.

Our administration staff does a great job; I certainly appreciate all the hard work they do.

Thank you to Jackson Township; good job keeping the township roads plowed.

Other Business

There was no other business discussed.

Public Comments

Members of the audience discussed the following topics:

- Joliet Plan Commission Meeting
- Joliet City Council Meeting
- Village Debt., Bonds & Future Plans
- Truck Routes

Closed Session

- i. A motion was made by Trustee Lopez to go into closed session to consider: the consideration to purchase, lease, or acquire specific real estate property. Trustee Matichak seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

- ii. A motion was made by Trustee Matichak to reconvene open session. Trustee Lab seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Berscheid – yes, Trustee Lopez – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Actions To Be Taken Following The Closed Session Meeting

No actions were taken following the closed session meeting.

Adjournment

A motion was made by Trustee Lopez to adjourn the meeting. Trustee Matichak seconded the motion. All the Village Board Trustees present voted in favor of the motion. The motion carried.

Julie Friebele, Village Clerk