



VILLAGE BOARD MINUTES MEETING OF MARCH 6, 2019

The Regular Meeting of the Village Board of Trustees, Village of Elwood, March 6, 2019, at 7:00 PM, was called to order by Village President Doug Jenco.

Present: Village Board President Doug Jenco, Village Board Trustees: Don LaPaglia, Jasen Melahn, Joe Berscheid, Mary Lopez, and Mary Matchak

Also, Present: Interim Village Administrator/Village Clerk Julie Friebele, Police Chief Fred Hayes, Director of Public Works Larry Lohmar, Finance Director Robbie Day, and Attorney Jordan Kielian

Not Present: Village Board Trustee Darryl Lab

The Meeting Opened With the Pledge to the Flag Led by Cub Scout Pack 156, BEARS DEN

Presentations and Public Hearings

May 1, 2019 – April 30, 2020, Budget Public Hearing

- Proposed Annual Fiscal Year 2019 – 2020 Budget of the Village of Elwood.

a) Open Public Hearing

A motion was made by Trustee Melahn to open the public hearing for the Proposed Annual Fiscal Year 2019 – 2020 Budget of the Village of Elwood. Trustee LaPaglia seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matchak – yes, Trustee Lopez – yes. The motion carried.

- I. Finance Director Robbie Day gave a slideshow presentation of the proposed 2019-2020 Annual Budget. Ms. Day reviewed the funds balances revenues and expenses of the proposed 2019-20 budget.
General Fund – Administration, Police, Streets
 - Actual 2017-2018 \$3,482,778
 - Budget 2018-2019 \$4,473,324
 - Projected 2018-2019 \$4,749,379
 - Budget 2019-2020 \$4,550,424
- II. Village Board of Trustees Discussion
 - Village Board did not have any issues/comments.
- III. Public Comments
 - Jodi Bertucci
 - a. Inquired about the cost of a full-time officer to be assigned to Manhattan Road for truck traffic enforcement, and would the overweight citations cover the cost.
 - b. Discussed the Village bonds and payments.

b) *Close Public Hearing*

A motion was made by Trustee Melahn to close the public hearing for the Proposed Annual Fiscal Year 2019 – 2020 Budget of the Village of Elwood. Trustee Berscheid seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lopez – yes. The motion carried.

Public Comments – Pertaining to Agenda Items

Members of the audience did not have any public comments pertaining to the agenda items.

Consent Agenda

A motion was made by Trustee Lopez to approve the Consent Agenda as follows:

- Presentation of Minutes – February 6, 2019
- Presentation of Closed Session Minutes – February 6, 2019 – Not For Release
- Presentation of Bills – Paid Invoice Report January 26, 2019 through February 5, 2019, in the amount of \$45,755.05.
- Presentation of Bills – Paid Invoice Report February 7, 2019 through February 25, 2019, in the amount of \$66,934.79.
- Presentation of Bills – Unpaid Invoice Report in the amount of \$ 136,276.32.

Trustee Matichak seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lopez – yes. The motion carried.

REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS

Administration – Interim Village Administrator Julie Friebele

January 2019 Financial Report

The January 2019 Financial Report prepared by Finance Director Robbie Day was presented and reviewed. The report was also reviewed during the Finance Committee meeting held on February 26, 2019. The report represents the Village of Elwood’s year to date revenues, expenses, and end of the month fund cash balances.

An Ordinance Authorizing and Granting A Franchise to Northern Illinois Gas Company (D/B/A Nicor Gas Company) Its Successors and Assigns, to Construct, Operate and Maintain A Natural Gas Distributing System in and Through the Village of Elwood

The Village’s existing ordinance authorizing a franchise agreement between the Village of Elwood and Nicor was adopted in 1963 and expired in 2013. We have been operating under the ordinance adopted in 1963. Annually, Nicor provides the Village with a “Cash for Therms” payment for use of the Village’s right-of-ways. A motion was made by Trustee LaPaglia to adopt An Ordinance Authorizing and Granting A Franchise to Northern Illinois Gas Company (D/B/A Nicor Gas Company) Its Successors and Assigns, to Construct, Operate and Maintain A Natural Gas Distributing System in and Through the Village of Elwood. Trustee Melahn seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lopez – yes. The motion carried.

An Ordinance Approving the Annual Budget of the Village of Elwood Beginning May 1, 2019 and Ending April 30, 2020

Annually the Village staff conducts a public hearing and presents the proposed fiscal year budget and an Ordinance Approving the Annual Budget of the Village of Elwood for review by the Board of Trustees.

Modifications to the internal budget process has allowed for a more comprehensive, transparent and detailed budget to be compiled. This action assists Village staff by making the day- to-day operations of the Village more efficient and accurate in coding payables and budgeting into the future.

The Ordinance Approving the Annual Budget of the Village of Elwood Beginning May 1, 2019 and Ending April 30, 2020 was presented as a first read to the Village Board, no action was taken.

An Ordinance with Respect to Delegating Authority to Make Certain Transfers Within the Annual Budget

The Village of Elwood has previously adopted the Municipal Budget Process. To allow changes to be made within the annual budget the Corporate authorities of the Village by a two-thirds vote may adopt an ordinance with respect to delegating authority to make certain transfers within the annual budget. If adopted the Village Administrator would authorize the department heads to delete, add to, change or create sub-classes within object classes previously budgeted to the department.

The Ordinance with Respect to Delegating Authority to Make Certain Transfers Within the Annual Budget was presented as a first read to the Village Board, no action was taken.

Police Department – Chief Fred Hayes

During the month of January 2019, the Elwood Police Department responded to 506 calls for service. To see additional details about the types of calls residents can visit the Village of Elwood website.

Police officers issued a total of 211 citations for the month of January 2019:

- Local Citations (O.V.) 29
- State Citations 182
- Overweight Violations (0)

Arrest Report Summary for the month of January 2019:

- Traffic Arrests 15
- Warrant Arrests 4
- Criminal 1

Training Hours in the month of January 2019 in the following category:

OFFICER	CLASS	DATE	Hours
Sean Swabowski	Illinois Vehicle Code	1/7/19	8
Anthony Lohmar	Use of Force: Train the Trainer	1/8/19	8
Sean Swabowski	Use of Force	1/7/19	8
Ed Wright	Trauma Informed Response to Sexual Assault	1/10/19	8
Anthony Lohmar	Trauma Informed Response to Sexual Assault	1/11/19	8
Kenneth Jaburek	Trauma Informed Response to Sexual Assault	1/11/19	8
Nick Adams	Traffic Incident Management	1/30/19	1
Tony Lohmar	Traffic Incident Management	1/30/19	1
Ed Wright	Traffic Incident Management	1/30/19	1
James Hartley	Traffic Incident Management	1/30/19	1
Ethan Anderson	Traffic Incident Management	1/30/19	1
Total Training Hours:			53

Public Works – Director of Public Works Larry Lohmar

Department Report

Basement Restroom

We are in the construction process of installing the basement restroom. Once the fixtures and ceiling tiles are installed the bathroom will be available for all to use. Projected completion by Friday, March 15th.

Exercise Equipment:

The exercise equipment and flooring have been relocated to the corner room in the lower level of Village Hall. Moving the circuit workout equipment will make it more personalized and secure.

Street Lights:

The street lights in the intermodal center were changed to LED's. Additionally, we also completed changing out the lights on RT. 53 at the entrance to Mississippi Avenue to LED this past week. This makes all village owned street lights now LED's for energy efficiency.

Sewer Lift Pumps at Creekside:

The sewer lift pumps were replaced at the Creekside lift station, and all is running fine.

Well 9:

Well 9 repairs are completed. The well is up and running and is online. The Village now has both Well 9 & Well 10 online.

Ditch Mowing:

The hard to mow ditches on Walter Strawn & Elwood International Port Road South have been mowed. We utilized the frozen ground which allowed us to get in and reach these areas that can't be mowed during the season when the ground is wet.

Village Clerk – Julie Friebele

April 2, 2019 Consolidated Election – Early Voting

Village of Elwood's Early Voting Hours:

- Polling Place: Elwood Village Hall – (All Will County Registered Residents may vote at this location)
- Starting Date: Monday, March 18, 2019 – Ending Date: Friday, March 29, 2019
- Monday – Friday Hours: 9:00 am – 4:00 pm

April 2, 2019 Consolidated Election – Election Day

- Jackson PCT 001 – Village Hall Community Room
- Jackson PCT 002 – Elwood School

Village of Elwood Ice Cream Cone Social

- Village Hall Community Room
- Wednesday, March 13, 2019
- Time: 4:00 pm – 6:00 pm

Easter Celebration – Saturday, April 13, 2019

Village Hall

- Easter Egg Hunt at the Village Hall begins at 10:00 am.

Elwood Community Church

- *Breakfast with the Easter Bunny at the Elwood Church from 8:00 am – 11:00 am*

Senior Event – Learn How to Sign Up for Money Saving Exemptions

- *Will County Assessor’s Office - Jackson Township Building, 100 Mississippi Avenue*
- *Monday, April 22, 2019*
- *Time: 10:00 am – 2:00 pm*

Village President – Doug Jenco

- *Thank you to all Village Staff for doing a great job.*
- *President Jenco asked; why are the street lights still laying on Brandon Road?*
Director of Public Works Larry Lohmar discussed that ComEd purchased the lights. Before the lights may be installed ComEd will have to install secondary power. According ComEd lights that do not require secondary power will be installed as soon as possible. This project is not a Village expense.

Other Business

There was no other business discussed.

Public Comments

Members of the audience discussed the following topics:

- Railroad and high-speed rail.
- East Gate Litigation.
- Voting for Village Officials and Village Boundaries.

Closed Session

- i. A motion was made by Trustee Melahn to go into closed session to consider:
 - *Appointment, Employment, Compensation, Discipline, Performance Or Dismissal Of Specific Employee(s), Appointment of Village Official*
 - *Collective Bargaining*
 - *The Consideration To Purchase Lease or Acquire Specific Real Estate Property*
 - *The Probable Or Imminent And Pending Litigation*

Trustee Matichak seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lopez – yes. The motion carried.

- ii. A motion was made by Trustee Melahn to reconvene open session. Trustee LaPaglia seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lopez – yes. The motion carried.

Actions To Be Taken Following The Closed Session Meeting

No actions were taken following the closed session meeting.

Adjournment

A motion was made by Trustee Melahn to adjourn the meeting. Trustee Matchak seconded the motion. All the Village Board Trustees present voted in favor of the motion. The motion carried.

Julie Friebele, Village Clerk