



VILLAGE BOARD MINUTES MEETING OF JUNE 6, 2018

The Regular Meeting of the Village Board of Trustees, Village of Elwood, June 6, 2018, at 7:00 PM, was called to order by Village President Doug Jenco.

Present: Village Board President Doug Jenco, Village Board Trustees: Jasen Melahn, Mary Matichak, Darryl P. Lab, and Joe Berscheid

Also, Present: Village Clerk Julie Friebele, Village Administrator Marian T. Gibson, Police Chief Fred Hayes, Public Works Superintendent Larry Lohmar, Finance Director Robbie Day, Attorney David J. Silverman, and Attorney Ken Carlson

Not Present: Village Board Trustees: Don LaPaglia and Dean Lowrance

The meeting opened with the Pledge to the Flag.

Proclamation Honoring Mrs. Deb Hudolin

The Village of Elwood recognized Mrs. Deb Hudolin's 40 years of service and dedication as a teacher for Elwood School District #203. Throughout her tenure, Mrs. Hudolin served as an excellent example to colleagues, teachers, and administrators alike, inspiring them all with her tireless advocacy for the best interests of her students and the future of Elwood School District #203.

Student Achievement and Recognition - STAR Awards

Melissa Marasco and Joshua Walsh received STAR awards for winning the Abraham Lincoln National Cemetery "What Memorial Day Means to Me" essay. Mayor Jenco noted that he was very impressed with both of them when they read their essays at the Memorial Day service at Abraham Lincoln Cemetery.

Joshua Walsh and Alexandra Cimino received STAR awards for being awarded the Nancy Schweizer award.

Alliant-Mesirow Insurance Presentation

Representative Paul Mizera, Associate Producer of Alliant Employee Benefits, presented to the Village Board the proposed employee medical, dental and life insurance plans for the 2018-2019 annual renewal.

Financial Management Plan Presentation

Maureen Barry, Senior Municipal Advisor of Ehlers, presented the current financial status of the Village of Elwood. Ms. Barry recommended substantial increases to the property taxes and to the water and sewer rates over the next 7-10 years to develop the additional revenues required to pay existing debt service and to maintain the Village's existing and future operations and capital needs, barring any other significant new revenues from development.

Public Comments – Pertaining to Agenda Items

Members of the audience discussed the following topics:

- Animal rescue facility

Consent Agenda

A motion was made by Trustee Melahn to approve the Consent Agenda as follows:

Presentation of Minutes – May 2, 2018

Presentation of Closed Session Minutes – May 2, 2018 – Not For Release

Review of Closed Session Minutes Not Previously Released

Presentation of Bills – Paid Invoice Report May 3, 2018, through June 5, 2018, in the amount of \$84,772.51.

Presentation of Bills – Unpaid Invoice Report in the amount of \$157,420.36.

Trustee Matchak seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matchak – yes, Trustee Lab – yes. The motion carried.

REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS

Administration – Village Administrator Marian T. Gibson

Monthly Administration Report – Village Administrator Marian T. Gibson

The Administration Report listed several significant projects completed from May 1, 2018, through May 30, 2018.

April 2018 Financial Report

The April 2018 Financial Report prepared by Finance Director Robbie Day was presented and reviewed. The report represents the Village of Elwood's year to date revenues, expenses, and end of the month fund cash balances.

J Power Presentation

Elwood Energy is a peaking power plant that uses nine industrial class gas turbines to generate electric power. It has run between 2% and 5% of its total annual capacity over the last five (5) years. Elwood Energy has operated in the Village of Elwood since 1999. The original owners of Elwood Energy and the Village of Elwood executed several "Annexation Agreements" in 1998. These agreements did several key things:

Annexed 217.38 total acres to the Village of Elwood.

Changed zoning to I-3, which includes power generation as an approved use.

Contemplated adding a new "Combined Cycle" project on the site.

Elwood Energy employs 16 full-time staff.

Has not had a fire, environmental release, or major injury since it began operation.

An Ordinance Authorizing and Granting a Franchise to Northern Illinois Gas Company D/B/A Nicor Gas Company, Its Successors and Assigns, to Construct, Operate and Maintain a Natural Gas Distributing system in and Through the Village of Elwood

This agenda item is moved to the July 11, 2018 meeting.

Intergovernmental Agreement With the Elwood Fire Department

This agenda item is pending.

A Resolution for Prevailing Wage Rates for Laborers, Mechanics and Other Workers of Public Works of the Village of Elwood

The Prevailing Wage Act regulates wages of laborers, workers, and mechanics employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works. If the Village does not adopt a Resolution Adopting the Prevailing Wage Rates for Laborers, Mechanics, and Other Workers on Public Works during the month of June, then the prevailing rate of wages for the Village shall be the rate as determined by the Illinois Department of Labor.

A motion was made by Trustee Melahn to adopt a Resolution for Prevailing Wage Rates for Laborers, Mechanics and Other Workers of Public Works of the Village of Elwood. Trustee Berscheid seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matchak – yes, Trustee Lab – yes. The motion carried.

Recommendation From the Planning & Zoning Commission Regarding a Special Use Permit in Will County

A Will County application was filed for a special use permit. The application for the special use permit affects property located within one and a half (1 ½) miles of the Village limits, therefore, the County notifies the municipality and provides them the opportunity to review the application. Property owners Carol and Ken Palmer at 19954 W. Manhattan Road (property actually 19921 W. Munch Lane) are seeking a special use permit in the A-1 district to allow keeping more than 6 dogs and cats in order to operate an animal rescue. The Plan Commission recommendation to the Village Board with a vote of five (5) ayes and zero (0) nays, the proposed special use permit be approved by Will County with the required

conditions of a maximum of 15 companion animals and the restriction of animals to being indoors from 10:00 pm to 6:00 am. A motion was made by Trustee Matichak to recommend the proposed special use permit be approved by Will County with the required conditions of a maximum of 15 dogs and the restriction of animals to being indoors from 10:00 pm to 6:00 am. Trustee Lab seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

A Resolution Endorsing the Metropolitan Mayors Caucus’ Greenest Region Compact

Unfortunately, the Mayors Caucus monarch habitat grant application, which included the Elwood Children’s Garden, was unsuccessful. The Greenest Region Compact will open us up to more grant opportunities and additional notoriety for the Children’s Garden and to create and promote green space.

A motion was made by Trustee Lab to adopt a Resolution Endorsing the Metropolitan Mayors Caucus’ Greenest Region Compact. Trustee Melahn seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Police Department – Chief Fred Hayes

The police department received \$14,000 in traffic enforcement grants due to step-up campaigns.

The police department will be conducting another step-up campaign during the week of July 4, 2018.

During the month of April 2018, the Elwood Police Department responded to 518 calls for service.

To see additional details about the types of calls residents can visit the Village of Elwood website.

Police officers issued a total of 529 citations for the month of March 2018:

- Local Citations (O.V.) 6
- State Citations 512
- Overweight Violations (5)

Arrest Report Summary for the month of April 2018:

- Traffic Arrests 29
- Warrant Arrests 4
- Criminal 2

Training Hours in the month of March 2018 in the following category:

OFFICER	CLASS	DATE	HOURS
James Hartley	Field Training Officer Certification	4/1-6/18	40
Edward Wright	Management of Confidential Informant	4/13/18	8
Anthony Lohmar	Management of Confidential Informant	4/13/18	8
Randy Lightfoot	Sexual Assault Investigator Training	4/19-20/18	16
Jim Hartley	Sexual Assault Investigator Training	4/19-20/18	16
Ed Wright	Level 1 K9 Tracking	4/9-11/18	24
Jennifer Kickert	Taser Recertification	4/25/18	4
Nick Adams	Taser Recertification	4/26/18	4
Ken Jaburek	Taser Recertification	4/26/18	4
Ed Wright	Taser Recertification	4/26/18	4
Tony Lohmar	Taser Recertification	4/26/18	4

Total Training Hours: 132

Intergovernmental Agreement with City of Wilmington, Wilmington Police Department and Village of Elwood, Elwood Police Department

The Elwood Police Department utilizes the services of a variety of different gun ranges to properly train and qualify police officers in firearms proficiency. Last year, a private gun range used by the department was discontinued. It was the primary gun range used by the police department for the past five years. The department's firearms instructors visited several different gun ranges used by other police departments in Will County. They determined the most convenient and best quipped local gun range which meets the needs of the department was the Wilmington Police Departments gun range. The range is located at 22425 Stripmine Road, Wilmington, IL 60481.

No action was taken. This agenda item is pending.

Public Works – Superintendent Larry Lohmar

- Grounds maintenance is in full swing with the rain and heat the grass is growing very fast and hard to keep up with.
- Framed and poured two (2) concrete pads for the decorative benches to be placed in the Children's Garden.
- Replaced a handicap swing at O'Connor Park and checked all park equipment for safety.
- Park restrooms are open from 7:00 am – 6:00 pm.
- Well 9 was pulled and sent to be inspected.
- Basement bathrooms at Village Hall are under construction. The rough plumbing will be started soon.

Well 9 Emergency Repair

The Village is experiencing issues with Well 9. It is important that repairs are made immediately as an emergency, therefore, the repairs did not go out for bid. This work is typically performed on a time and material basis. The time involved to remove the pump is approximately 24 hours at a cost of \$14,496.00. The request was also made to consider a down hole television survey to look at the wells physical condition. The survey will assure the Village that the well is in acceptable condition to continue its use now and into the future. A copy of the survey would be provided to the Village for our records at a cost of \$1,800.00. A motion was made by Trustee Melahn to approve the pulling of the well 9 pump for repairs and the down hole television survey at a cost not to exceed \$19,000.00. Trustee Matichak seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Mower Purchase

The Village owns two (2) mowers that we would like to trade in on a new Hustler Z diesel 25 HP 60" cut mower. The trade in mowers the 2011 Hustler Z diesel, and the 2005 John Deere 1445 Series II, are both in disrepair.

- 2018 Hustler Z Diesel \$14,000
- Trade in of two mowers -\$ 6,000
 \$ 8,000

A motion was made by Trustee Matichak to approve the purchase of the Hustler Z Diesel in the amount of \$14,000.00 minus the trade in value of the two (2) mowers that are disrepair \$6,000, at a total cost to the Village in the amount of \$8,000. Trustee Melahn seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Village Clerk – Julie Friebele

Alliant/Mesirow Insurance Plans

The Village must renew its health insurance policy annually; this renewal occurs July 1, 2018. The insurance committee made up of village employee representatives from administration, public works and police departments met with Adriana Duenas from Alliant Mesirow to review the proposed options. The insurance committee is recommending that 3 plans be offered to the employees. The plans are essentially the same as those that are currently being offered to all employees. These plans result in a \$26,353.68 increase or 11.76% increase over the current premiums. The staff recommends an employee contribution rate of 25%. This would require the Village's costs to increase by \$20,044.31 annually. A motion was made by Trustee Matichak to approve the Alliant/Mesirow Insurance plan renewal and an employee contribution

rate of 25%. Trustee Melahn seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Illinois Public Risk Fund (IPRF) Amendment to the Pooling Agreement and Bylaws

The Illinois Public Risk Fund (IPRF) was established in 1985 to provide a means by which the public agency Members of the Fund could contract with each other to protect each other against liability or loss under the Workers' Compensation Laws. The purpose of the Fund is to establish an intergovernmental joint insurance pool providing for the defense and payment when due of all compensation and other benefits under the "Illinois Workers' Compensation Laws", on behalf of public agency members. The fund will pay promptly when due all compensation and other benefits, including medical benefits, required by the Workers' Compensation Laws which may be amended from time to time. The Pooling Agreement and Bylaws are continually reviewed. The IPRF Board of Trustees last amendment was completed in 2012. On February 26, 2018, the Pooling Agreement and Bylaws were amended to conform to state law changes and will allow IPRF to more effectively operate its business for the benefit of each member. A motion was made by Trustee Matichak to adopt the Illinois Public Risk Fund Amendment to the Pooling Agreement and Bylaws. Trustee Lab seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Call One Customer Service Agreement

The Village of Elwood has an agreement with Call One for the "POTS" (plain old telephone service) lines. This agreement provides the pricing for lines, usage, and any discounts received for features and circuits. Suburban Purchasing Cooperative negotiates with Call One to provide standardized rates for all municipalities. Call One agrees to provide the negotiated rates to the municipalities whether they are the largest or smallest municipality. A motion was made by Trustee Melahn to approve the Call One 1-year customer service agreement in the amount of \$27,600.00. Trustee Berscheid seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Elwood Community Days Liquor License

A motion was made by Trustee Lab to approve the annual liquor license for Elwood Community Days celebration August 24, 25, and 26, 2018. Trustee Matichak seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Village President – Doug Jenco

Village President, Doug Jenco appointed John Brach to the Office of Planning & Zoning Commissioner for a two (2) year term.

A motion was made by Trustee Matichak for approval and confirmation of John Brach to serve as a Planning & Zoning Commissioner on the Village of Elwood Planning and Zoning Board for a two (2) year term. Trustee Lab seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

John Brach took an Oath of Office as a Planning & Zoning Commissioner.

Other Business

There was no other business conducted.

Public Comments

A member of the audience discussed the following item:

- Parkway Trees

Closed Session

A motion was made by Trustee Melahn to go into Closed Session to consider:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employee(s), appointment of Village Official;
And
- The probable or imminent and pending litigation.

Trustee Matichak seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

A motion was made by Trustee Melahn to reconvene open session. Trustee Matichak seconded the motion. A vote was called: Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Actions to be Taken Following the Closed Session Meeting

No actions were taken.

Adjournment

A motion was made by Trustee Melahn to adjourn the meeting. Trustee Lab seconded the motion. All the Village Board Trustees present voted in favor of the motion. The motion carried.

Julie Friebele, Village Clerk