



## **VILLAGE BOARD MINUTES MEETING OF AUGUST 1, 2018**

The Regular Meeting of the Village Board of Trustees, Village of Elwood, August 1, 2018, at 7:00 PM, was called to order by Village President Doug Jenco.

Present: Village Board President Doug Jenco, Village Board Trustees: Don LaPaglia, Jasen Melahn, Darryl P. Lab, Mary Matichak and Joe Berscheid

Also, Present: Village Clerk Julie Friebele, Police Chief Fred Hayes, Public Works Superintendent Larry Lohmar, Engineer Steve Amann, and Attorney David J. Silverman

The meeting opened with the Pledge to the Flag.

### **Public Comments – Pertaining to Agenda Items**

Members of the audience did not provide comments pertaining to the agenda items.

### **Presentations and Public Hearings**

No presentations or public hearings were conducted.

### **Consent Agenda**

A motion was made by Trustee Matichak to approve the Consent Agenda as follows:

- 6.1 Presentation of Minutes – July 11, 2018
- 6.2 Presentation of Closed Session Minutes – July 11, 2018 – Not For Release
- 6.3 Presentation of Bills – Paid Invoice Report July 12, 2018, through July 20, 2018, in the amount of \$32,742.35.
- 6.4 Presentation of Bills – Unpaid Invoice Report in the amount of \$193,791.17.

Trustee Lab seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

## **REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

### **Administration**

#### **June 2018 Financial Report**

The June 2018 Financial Report prepared by Finance Director Robbie Day was presented and reviewed. The report represents the Village of Elwood's year to date revenues, expenses, and end of the month fund cash balances.

**Ordinance for the Combined First Amendment to the Annexation Agreement Dated November 30, 1998 between the Village of Elwood, an Illinois Home Rule Municipal corporation and Elwood Energy LLC and Development Agreement among Village of Elwood, Elwood Energy LLC, Elwood Expansion LLC and Jackson Generation, LLC**

This agenda item is pending; no action was taken.

*An Ordinance Authorizing and Granting A Franchise to Northern Illinois Gas Company (D/B/A Nicor Gas Company) Its Successors and Assigns, to Construct, Operate and Maintain A Natural Gas Distributing System in and Through the Village of Elwood*

This agenda item is pending; no action was taken.

*Ehlers Proposal for a Water/Sewer Rate Study*

The Village requested a proposal from Ehlers to prepare a user rate study for its water and sanitary sewer utilities. At the Village Board meeting held on July 11, 2018, Ehlers representative Maureen Barry, Senior Municipal Advisor presented the proposal to the Village Board. The Board voted to table the Ehlers proposal stating they would require more time to review it. Staff renegotiated the proposal with Ehlers and will compile some of the reports required to complete the study to reduce the proposed cost. A motion was made by Trustee Melahn to approve the Ehlers proposal for a water/sewer rate study at a cost not to exceed \$13,500. Trustee Lab seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

*Safebuilt Planner Services Proposal*

The Safebuilt proposal for planning services is to assist the Village staff with development requests. Safebuilt would review and prepare staff reports and present these cases to the Planning and Zoning Commission and the Village Board. The costs for these services would be passed through to the applicants via our professional fee agreement. A motion was made by Trustee Lab to table the Safebuilt Planner Services Proposal until the next Village Board meeting on September 5, 2018. Trustee Melahn seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

*Supplemental Resolution for MFT Funds*

Each year, the Village must appropriate money from its Motor Fuel Tax account, which is managed by the Illinois Department of Transportation. This money is used for, among other things, de-icing products. The Supplemental Resolution is for the additional funds required to be used for de-icing products. A motion was made by Trustee Melahn to adopt the Supplemental Resolution for MFT funds in the amount of \$2000.00. Trustee Lab seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

***Police Department – Chief Fred Hayes***

During the month of June 2018, the Elwood Police Department responded to 387 calls for service. To see additional details about the types of calls residents can visit the Village of Elwood website.

Police officers issued a total of 214 citations for the month of June 2018:

- Local Citations (O.V.) 10
- State Citations 204
- Overweight Violations (10)

Arrest Report Summary for the month of June 2018:

- Traffic Arrests 21
- Warrant Arrests 0
- Criminal 3

**Training Hours in the month of June 2018 in the following category:**

<b>OFFICER</b>	<b>CLASS</b>	<b>DATE</b>	<b>HOURS</b>
Randy Lightfoot	Evidence Based Interview & Interrogation	6/4-6/18	24
James Hartley	Asset Forfeiture & Financial Crimes	6/8/18	8
Jennifer Kickert	HAZMAT Level 1	6/8/18	2

James Hartley	Biological & Trace Evidence	6/11-13/18	24
James Hartley	ALICE Instructor Certification	6/12-13/18	16
Andrew Anderson	First-Line Supervision	6/18-22/18	40
Ethan Anderson	Law For Police	6/22/18	40

**Total Training Hours: 154**

National Night Out

National Night Out (NNO) is an annual event held on the first Tuesday in August. This event is vital to perform a strong partnership between the community and the police department. NNO will be held in Tyler Park on August 7, 2018, between 6:00 pm – 8:00 pm.

**Public Works – Superintendent Larry Lohmar**

- Tyler Park gazebo’s wooden railings, handrails, and banisters were in disrepair and were removed and replaced with black steel railings, handrails, and banisters. The park was prepped for the upcoming National Night Out event.
- Custom built racks were made to hold the tools being installed on each truck. Warning lights and two-way radios were also installed. Once the decals are installed the trucks will be used in our day to day water and maintenance operations.
- The collapsed culverts behind our wastewater treatment plant were removed and replaced.
- An emergency water repair was made to a water main on Sunday evening and into the early morning hours of Monday. The three (3) man crew had the water service restored to the affected residents early Monday morning.
- Well 9 repair parts have been ordered and once received the pump will be built.

Baxter & Woodman Flow Study for the Joliet Intergovernmental Agreement with the City of Joliet

The Village is negotiating a water service agreement with J Power to provide potable water to their planned steam turbine power plant on Brandon Road north of Noel Road. The necessary water flow requires improvements to the Village’s existing water supply facilities. Well 8 needs to be activated, a new raw water line will be needed between it and Well 9, and an additional ion-exchange softener unit is needed at the water treatment plant. A standby generator will provide emergency power to Well 8. These new facilities will benefit the rest of the Village since their capacity will exceed J Power’s needs. An additional well and the standby generator will secure the water supply for all users, existing and planned.

The entire cost of these improvements, including engineering and construction, will be paid by J Power. The negotiations include a financial vehicle to ensure the Village does not have to finance payments to the engineers or contractors while awaiting reimbursement from J Power.

A motion was made by Trustee Matichak to approve the Baxter & Woodman Professional Agreement for a lump sum of \$320,000, subject to the establishment of a payment agreement with J Power. Trustee LaPaglia seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

**Village Clerk – Julie Friebele**

Disc Golf Proposal

During the Park Committee meeting held on October 10, 2017, the Park Committee discussed developing Archer Park and the possibility of improving the park with a “disc” golf course. Park Committee Chairman Ms. Jenco the discussed the possibility of avid golfers assisting with the plans and donations. On January 24, 2018, at the Park Committee meeting avid disc golfer Tyler Kennelly presented a plan/map for a “disc” golf course. The Park Committee brought the concept before the Village Board at the meeting held on February 2, 2018. The Park Committee received approval from the Village Board to proceed with the planning and pricing process. The cost to implement “disc” golf is in the fiscal year 2018-2019 budget. The price to install disc golf is within the budgeted \$10,000 amount.

- \$4,485 to install 10 concrete tee pads and goal bases
- \$3295.00 for 10 baskets
- \$573.00 for 3 garbage receptacles
- \$1,265.85 for 6 park benches with anchor earth kits

A motion was made by Trustee Melahn to approve “disc” golf to be implemented in Archer Park for a cost not to exceed the budgeted amount of \$10,000.00 Trustee Matichak seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

#### Elwood Community Days

The 2018 Elwood Community Days celebration will be held on Friday, August 24<sup>th</sup>, through Sunday, August 26<sup>th</sup> at Lloyd Erickson Park. Please join your neighbors and friends and enjoy the festivities which include a parade, carnival, music, food, and fireworks.

Thank you to all the sponsors and volunteers for your support in helping us achieve our goal, it is a wonderful community event.

#### ***Village President – Doug Jenco***

Village President, Doug Jenco appointed Mary Lopez as Village Board Trustee until the next consolidated election to be held in April 2019.

A motion was made by Trustee Matichak for approval and confirmation of Mary Lopez as Village Board Trustee until the next consolidated election to be held in April 2019. Trustee LaPaglia seconded the motion. A vote was called: Trustee LaPaglia – yes, Trustee Melahn – yes, Trustee Berscheid – yes, Trustee Matichak – yes, Trustee Lab – yes. The motion carried.

Mrs. Mary Lopez took an Oath of Office as a Village Board Trustee for the Village of Elwood.

#### ***Other Business***

The Village of Elwood has participated in the Will County Electric Aggregation Group since 2012. This program serves to save money for the Village of Elwood residents. The members of the Will County Aggregation Group solicited bids, for electric aggregation for the group as a whole. The group chose to go with Constellation energy for a 36-month, carbon-free option at a price of 0.07517/kwh, ComEd's rate .07941/kwh + a renewable energy adjustment of .00189/kwh. This equals an average residential user a savings of an estimated \$75.00 annually over ComEd's rates. It is their intention to have the opt-out letter hit mailboxes on August 10, with the opt-out period closing August 31st. Residents will be automatically included in the program unless they opt out or are already signed up with a 3rd party supplier.

#### ***Public Comments***

Members of the audience discussed the following:

- Bathrooms Downstairs at the Village Hall
- Code Enforcement
- NorthPoint
- Village Administrator Position
- Skunks in the Village
- Street Lights in Wooded Cove
- Tax assessments

#### ***Closed Session***

There was not a closed session meeting.

#### ***Adjournment***

A motion was made by Trustee Matichak to adjourn the meeting. Trustee LaPaglia seconded the motion. All the Village Board Trustees present voted in favor of the motion. The motion carried.

**Julie Friebele, Village Clerk**