



## **VILLAGE BOARD MINUTES MEETING OF JANUARY 8, 2020**

The Regular Meeting of the Village Board of Trustees, Village of Elwood, January 8, 2020, at 7:00 PM, was called to order by Village President Doug Jenco.

Present: Village Board President Doug Jenco, Village Board Trustees: Michael Varman, Tricia Maas, Joe Berscheid, Darryl Lab and Ron Schmidt

Also, Present: Village Administrator/Village Clerk Julie Friebele, Police Chief Fred Hayes, Director of Public Works Larry Lohmar, and Attorney Jordan Kielian

Not Present: Trustee Jodie Bertucci

**The Meeting Opened with the Pledge to the Flag Led by Elwood Police Department Officers: Ed Wright, Ken Jaburek, and Sean Swabowski**

### **Presentations and Public Hearings**

There were no presentations or public hearings.

### **Public Comments – Pertaining to Agenda Items**

Members of the audience did not have public comments pertaining to the agenda items.

### **Consent Agenda**

A motion was made by Trustee Schmidt to approve the Consent Agenda as follows:

Presentation of Minutes – December 4, 2019

Presentation of Bills – Paid Invoice Report November 25, 2019 through December 3, 2019 in the amount of \$52,458.80.

Presentation of Bills – Paid Invoice Report December 5, 2019 through January 3, 2020 in the amount of \$99,857.89.

Presentation of Bills – Unpaid Invoice Report in the amount of \$236,720.35.

Trustee Varman seconded the motion. A vote was called: Trustee Maas – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

## **REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

### **Administration – Village Administrator Julie Friebele**

#### **November 2019 Financial Report**

The November 2019 Financial Report prepared by Finance Director Robbie Day was presented. The report represents the Village of Elwood’s year to date revenues, expenses, and end of the month fund cash balances.

#### **A Resolution Extending the Time for Village Board Action on the Plan Commission Recommendation Regarding the Land Use Application of CenterPoint Joliet Terminal Railroad LLC**

Section 162.024 of the Village Code of Ordinances requires that the Board of Trustees, “shall make a decision and file its findings within 60 days of the Plan Commission recommendation” for variances, amendments, revisions, and special uses. The Plan Commission’s recommendation to grant CenterPoint a Special Use Permit for a Planned Unit Development on Real Property took place on September 24, 2019, and would by code require the Village Board to make a decision by November 23, 2019. At the board meeting held on November 6, 2019, the Village Board voted to extend the time to consider the application an additional 60 days until January 22, 2020. Staff is still in negotiations with CenterPoint and is requesting the Board once again extend the time frame for a Village Board decision until March 4, 2020. A motion was made by Trustee Varman to adopt the Resolution Extending the Time for Village Board Action on the Plan Commission Recommendation Regarding the Land Use Application of CenterPoint Joliet Terminal Railroad LLC. Trustee Schmidt seconded the motion. A vote was called: Village President Jenco – yes, Trustee Maas – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

### **Police Department – Chief Fred Hayes**

#### **During the month of November 2019**

The Elwood Police Department responded to 599 calls for service.  
For more details concerning the types of calls, residents can visit the Village of Elwood website.

Police officers issued a total of 256 citations:

- Local Citations (O.V.)      5
- State Citations              251
- Overweight Violations    (6)

Arrest Report Summary:

- Traffic Arrests              23
- Warrant Arrests            3
- Criminal                      2

**TRAINING REPORT:**

| <b>OFFICER</b> | <b>CLASS</b>                    | <b>DATE</b> | <b>Hours</b> |
|----------------|---------------------------------|-------------|--------------|
| Nick Vandal    | The Bulletproof Mind            | 11/5/19     | 8            |
| Ethan Anderson | The Bulletproof Mind            | 11/5/19     | 8            |
| James Hartley  | Freedom of Information          | 11/6/19     | 4            |
| Tony Lohmar    | Freedom of Information          | 11/6/19     | 4            |
| Ethan Anderson | Freedom of Information          | 11/6/19     | 4            |
| Nick Vandal    | Criminal Related Interviewing   | 11/7/19     | 8            |
| Tony Lohmar    | Night Time Traffic Stops        | 11/18/19    | 8            |
| Nick Vandal    | Night Time Traffic Stops        | 11/18/19    | 8            |
| Ethan Anderson | Juvenile Officers Certification | 11/12-15/19 | 32           |

**Total Training Hours: 84**

*A Resolution Authorizing the Execution of a Reciprocal Reporting Agreement Between the Elwood Police Department and Elwood School District 203*

The ability to maintain open communication between the Police Department and the Elwood School District is a crucial element of maintaining safety in our schools. Illinois State law (reflected in the Juvenile Court Act) requires a reciprocal reporting agreement between the school district and law enforcement regarding criminal offenses. The intergovernmental agreement with the Elwood School District is reflective of changes to the law and would bring the respective administrations into compliance. A motion was made by Trustee Varman to adopt the Resolution Authorizing the Execution of a Reciprocal Reporting Agreement Between the Elwood Police Department and Elwood School District 203. Trustee Schmidt seconded the motion. A vote was called: Trustee Maas – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

*Police Officer Sean Swabowski – Oath of Office*

Village Clerk Julie Friebele administered the Oath of Office to Police Officer Sean Swabowski.

*Public Works – Director of Public Works Larry Lohmar*

**Well 8 Improvements:**

The 16” water main from Well 8 to Well 9 is complete. The test reports came back all clear. The pump is scheduled to be installed by the end of February 2020. Once installed, we will be able to run water to the plant for testing.

**Well 8 Well House:**

All the electrical equipment for the Well 8 Well House was delivered. Most of the equipment is installed and is in the process of being wired. The project is on schedule.

**Ice Skating Rink:**

The ice-skating rink sideboards are installed. The Village is waiting on temperatures to stay consistently colder before installing the liner or filling with water.

**Noel & Brandon Roads Water and Sewer:**

The extension of the water and sewer lines along Noel and Brandon Roads are installed. We are waiting on pressure testing and chlorination before placing lines into service.

**Odds and Ends General Maintenance:**

Sign repairs, road patching, garbage pickup, curb and gutter cleaning etc. are being performed while we have the opportunity of good weather.

**Christmas Lights:**

Public works crews are in the process of removing the Village Christmas decorations. The decorations are being inspected and repairs are being made prior to storing them.

**A Resolution to Authorize Commitment of Local Funds Needed to Match Federal Motor Fuel Funds (MFT) for the Completion of St. Louis Street Realignment**

The St Louis Realignment Project is slated to begin this summer. The Village was selected to receive funds from the Federal Surface Transportation Program ("STP") for this work. These STP-funds are provided at an 80% federal portion and a local 20% portion. The local portion 20%, will be paid from the Village budgeted funds in 2020. The resolution is to appropriate funding in the amount of \$894,601 for the construction engineering and participating construction match funding. This amount covers the Village's 20% funding portion of construction and 100% of the construction engineering. IDOT wants the resolution to include 100% of the construction engineering value because the local agency is responsible for paying the construction engineering invoices upfront and before being reimbursed the 80% federal portion. Baxter & Woodman, Inc. furnished a proposal to provide Construction Services for the project. The Illinois Department of Transportation reviewed the proposal and accepted the proposed amount. The cost of this work is a not-to-exceed amount of \$251,601.00 for which the local share is 20% or not-to-exceed \$50,320.00. A motion was made by Trustee Lab to adopt the Resolution to Authorize Commitment of Local Funds Needed to Match Federal Motor Fuel Funds (MFT) for the Completion of St. Louis Street Realignment. Trustee Maas seconded the motion. A vote was called: Trustee Maas – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

**Request Authorization to Purchase a Public Works Vehicle**

Public Works seeks the authorization to purchase a 2020 F-150 pickup truck. The proposed purchase from Taylor Ford of Manteno in the amount of \$37,562.00 was budgeted for in the 2019-2020 budget in the amount of \$43,100.00 and is under budget by \$5,538.00. A motion was made by Trustee Schmidt to authorize the purchase of a 2020 F-150 pickup truck from Taylor Ford of Manteno in the amount of \$37,562.00. Trustee Lab seconded the motion. A vote was called: Trustee Maas – yes, Trustee Varman – yes, Trustee Berscheid – no, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

**Village Clerk – Julie Friebele****Village of Elwood Upcoming Meetings**

- Park Committee Meeting on Wednesday, January 22<sup>nd</sup> at 6:00 pm
- Finance Committee Meeting on Tuesday, January 28<sup>th</sup> at 4:00 pm
- Planning and Zoning Meeting on Tuesday, January 28<sup>th</sup> at 7:00 pm

### Tree Lighting Celebration Information

The Tree Lighting Celebration was a great success. It appeared that everyone had a wonderful time. Thank you to all of the volunteers, without you we would not be able to host events such as this. It is amazing how the staff, volunteers and the whole community come together to celebrate, laugh, and enjoy the holiday season with each other.

### Become an Election Judge in Will County

The Will County Clerk, Lauren Staley Ferry, is seeking registered voters to apply to be an Election Judge In preparation for March 17, 2020, General Primary and the November 3, 2020, General Election. Election Judges play an important role in the voting process. There is a two and a half hour training class prior to the election and you will be compensated \$150.00 for working the election. Working on Election Day is an excellent opportunity to serve your community. Additional information can be found on the Will County Clerk's website.

### Elwood Baseball & Softball Association Registration

- *Online Registration is Now Open Through March 1<sup>st</sup>*
  - *Information and Register Online [www.elwoodbsa.org](http://www.elwoodbsa.org)*
- *In-person Registration Will be Held on Saturday, January 25<sup>th</sup> at the Elwood Village Hall*
  - *Community Room*
  - *11:00 am – 3:00 pm*

### Village President – Doug Jenco

- It is a privilege to be the Village President of Elwood with the office staff that we have, I am very proud of them. We also have a great Police and Public Works Departments; they do a great job. I am also proud of Trustees and their dedication to the Village.
- In regard to what is going on in Iran and Iraq; please support our U.S. Troops and keep them in your prayers.

### Other Business

- Elwood Days Sponsorship, Donations, and Volunteers
- Work Together to Promote Elwood

### Public Comments

Members of the audience did not have public comments.

### Closed Session

No Closed Session.

### Actions To Be Taken Following The Closed Session Meeting

No closed session, no actions were taken.

### Adjournment

A motion was made by Trustee Maas to adjourn the meeting. Trustee Schmidt seconded the motion. All the Village Board Trustees present voted in favor of the motion. The motion carried.

*Julie Frichele, Village Clerk*