



**ELWOOD VILLAGE BOARD  
MEETING MINUTES OF  
APRIL 5, 2023**

**Call to Order**

The Regular Meeting of the Village Board of Trustees, Village of Elwood, April 5, 2023, at 7:00 pm, was called to order by Village President Doug Jenco.

**Role Call**

Present: Village Board President Doug Jenco, Village Board Trustees: Ron Schmidt, Darryl Lab, Jodie Bertucci, Kendy Elberson, and Michael Varman

Also, Present: Village Administrator/Village Clerk Julie Friebele and Police Chief Fred Hayes

Not Present: Trustee Tricia Maas

**The Meeting Opened With the Pledge to the Flag**

**Presentations and Public Hearings**

Proclamation Mayors' Monarch Pledge Day – Village President Doug Jenco on behalf of the Village Board of Trustees, and on behalf of all the residents of Elwood proclaimed April 5, 2023 as Mayors' Monarch Pledge Day.

Proclamation National Public Works Week – Village President Doug Jenco on behalf of the Village Board of Trustees, and on behalf of all the residents of Elwood proclaimed the week of May 21 – May 27, 2023 as National Public Works Week.

Proclamation 54<sup>th</sup> Annual Professional Municipal Clerks Week – Village President Doug Jenco on behalf of the Village Board of Trustees, and on behalf of all the residents of Elwood proclaimed the week of April 30 – May 6, 2023 as Profession Municipal Clerks Week.

**Public Comments – Pertaining to Agenda Items**

Members of the audience did not have public comments pertaining to the agenda items.

**Consent Agenda**

A motion was made by Trustee Bertucci to approve the Consent Agenda as follows:

Presentation of Minutes – March 1, 2023

Presentation of Bills – Paid Invoice Report February 25, 2023 through February 28, 2023 in the amount of \$122,596.23.

Presentation of Bills – Paid Invoice Report March 2, 2023 through March 31, 2023 in the amount of \$123,386.60.

Presentation of Bills – Unpaid Invoice Report in the amount of \$179,793.61.

Trustee Schmidt seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

## **Reports & Communications From Village Officials**

### **Administration – Village Administrator Julie Friebele**

#### **February 2023 Financial Reports**

The Financial Report, prepared by Finance Director Robbie Day, was presented to the Village Board for review. The report represents the Village of Elwood's year to date revenues, expenses, and end of the month fund cash balances.

#### **An Ordinance Approving the Annual Budget of the Village of Elwood Beginning May 1, 2023 and Ending April 30, 2024**

The annual public hearing for the Annual Budget of the Village of Elwood Beginning May 1, 2023 and Ending April 30, 2024 was held on March 1, 2023. No revisions were made to the proposed budget following the public hearing. A motion was made by Trustee Varman to adopt an Ordinance Approving the Annual Budget of the Village of Elwood Beginning May 1, 2023 and Ending April 30, 2024. Trustee Bertucci seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

#### **Lauterbach & Amen, LLP Audit Services Agreement**

The Village undergoes an annual audit as required to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and issues an auditor's report that includes the auditor's opinion about whether our financial statements are fairly presented in all aspects. Lauterbach & Amen has been providing these services to the Village since 2005. A motion was made by Trustee Bertucci to approve and authorize the Lauterbach & Amen, LLP Audit Services Agreement. Trustee Lab seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

#### **An Ordinance Setting Compensation for Elected Officials**

The proposed compensation shall not become effective until the new term beginning May 2025 for the Village President and Trustees elected at that time, and then in May 2027 for the Trustees subject to election at that time. Illinois code 50ILCS 145/2 sets the time and manner of fixing compensation. The Village is a home rule unit although may not fix the compensation of elected officers in a manner inconsistent with this Act. A motion was made by Trustee Elberson to adopt an Ordinance Setting Compensations for Elected Officials. Trustee Schmidt seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

#### **Baxter & Woodman Engineering Services Agreement**

Baxter & Woodman has been providing part-time Village Engineering services to the Village since September 2016 providing general engineering services, development review, attendance at Village Board and staff meetings as requested, participation in the weekly Public Works meeting, and assistance to Village Staff as needed. The rates will continue to remain the same as the last few years. A motion was made by Trustee Lab to authorize and approve the Baxter & Woodman Professional Agreement for Village of Elwood Engineering Services. Trustee Elberson seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

#### **Elwood/Jackson History Club Donation Request**

Annually the Elwood/Jackson History Club submits a letter to the Village Board requesting a monetary donation in support of the club. The club collects pictures, newspaper clippings and additional community information and then records and files them in the archives. The Club also participates in Village events. A motion was made by Trustee Lab to authorize and approve the Elwood Jackson History Club's donation request in the amount of \$750.00. Trustee Bertucci

seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

**Police Department – Chief Fred Hayes**

**During the Month of February 2023**

The Elwood Police Department responded to 292 calls for service. For more details concerning the types of calls, residents can visit the Village of Elwood website.

Police officers issued citations:

- Local Citations (O.V.) 0
- State Citations 95
- Overweight Violations (2)
- Monthly Total 95
- Year to Date Total 201

Arrest Report Summary:

- Traffic Arrests 6
- Warrant Arrests 0
- Criminal 0
- Monthly Total 6
- Year to Date Total 18

**TRAINING REPORT:**

<b>OFFICER</b>	<b>CLASS</b>	<b>DATE</b>	<b>HOURS</b>
Anthony Drabik	Testifying in a DUI Trial	2/7/23	8
Robert Wellen	Testifying in a DUI Trial	2/7/23	8
Sarah Zimmerman	Safe Schools and Healthy Students	2/17/23	8
Ed Wright	Use of Force	2/21/23	8
Sean Swabowski	Strategies and Tactics of Patrol Stops	2/27/23	8

**Total Training Hours: 40**

**School Resource Officer**

The School Resource Officer (SRO) program started at the Elwood Community Consolidated School on Monday, April 1, 2023. Officer Sean Swabowski is working the program at the school every other week until the end of the school year. Back to school begins on August 15, 2023 and the school will then have full time SRO services.

**Live Scan Fingerprint System**

The Elwood Police Department’s live scan is technologically outdated and will be disconnected. Live Scan systems provide quality image capture while ensuring accuracy and finger image quality that is both FBI and Illinois State Police (ISP), Bureau of Identification (BOI) certified. Live Scan systems cut the booking process time in half improving the efficiency and effectiveness of the prisoner booking process. A motion was made by Trustee Schmidt to authorize and approve the purchase of Live Scan Fingerprint System in the amount of \$18,677. Trustee Elberson seconded the motion. A vote was called: Trustee Schmidt – yes, Trustee Lab – yes, Trustee Elberson – yes, Trustee Bertucci – yes, and Trustee Varman – yes. The motion carried.

**Public Works – Director of Public Works Larry Lohmar**

No report was provided.

**Village Administrator – Julie Friebele**

**April 4, 2023 Consolidated Election Results**

The results of the consolidated election reflected the following incumbent trustees will serve the Village of Elwood for four (4) more years. They will take their Oath of Office at the next scheduled Village Board meeting on May 3, 2023.

Tricia L. Maas

Michael J. Varman

Darryl P. Lab

Thank you for your service to our community.

**Easter Egg Hunt**

The Village hosted the Annual Easter Egg Hunt on Saturday, April 1, 2023. Due to the weather conditions the decision was made to hold the Egg Hunt indoors and it worked out very well. Thank you to Marie Rodgers for coordinating the event.

**Elwood Community Days**

Elwood Community Days is a three (3) day event this year scheduled on August 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>. More information is to come.

**Maresk Ribbon Cutting Event March 14, 2023**

Chief Fred Hayes and I attended the Maresk Ribbon Cutting event for Maresk’s new facility in Elwood. Maersk is a warehousing and distribution facility. The facility is located in Container Yard 5 (CY5) lying north of Noel Road. Maersk North America’s long-term goal is to move toward a fully electric trucking fleet to offer an environmentally friendly alternative for short-haul trucking. They provided a tour of the facility and also the opportunity for us to test drive the electric semi trucks.

**Red Carpet Corridor**

While visiting Elwood on Saturday, May 6, 2023 you may pick up route brochures and handouts at the corner of Mississippi Avenue & Douglas Street. The History Club will be handing out giveaways. Antique tractors will be on display, there will be crafters and the Cub Scouts will provide scouting information.

While visiting on Sunday, May 7, 2023 you may pick up route brochures and handouts at Silver Dollar Restaurant, 422 E. Mississippi Avenue.

**Shred Day & I-Cash**

Larry Walsh Jr., Treasurer Michael Frerichs, and Elwood Fire Protection District will provide the community with a Shred Day & I-Cash event. The event will be held at the Elwood Village Hall in the Community Room and in the parking lot on Friday, April 21, 2023, 10:00 am – Noon.

**Blood Drive**

The Village of Elwood and Elwood Fire Protection District are partnering to provide a blood drive. The drive will be held in the Community Room on Friday, June 9<sup>th</sup> from 9:00 am – 1:00 pm.

**Upcoming Village Meetings**

Planning and Zoning	Tuesday, April 25 <sup>th</sup>	7:00 pm
Finance Committee	Tuesday, April 25 <sup>th</sup>	4:00 pm
Village Board of Trustees	Wednesday, May 3 <sup>rd</sup>	7:00 pm

## **Village President – Doug Jenco**

- The Village’s Easter Egg Hunt was fantastic!
- Julie Friebele and I went to Will County Governmental League’s (WCGL) Lobby Day. We met with Deputy Governor Andy Manar. We also met with Robert Navarro, discussed the Village to receive an additional Route 66 sign, and met with Mayor Offerman of Minooka. We went to the WCGL reception and then went to dinner with Attorney Dave Silverman. We had a good meeting with everyone.
- Thank you to the Police Department are doing a terrific job.
- Water/Sewer Operator Scott Starkey is resigning effective April 30, 2023. We are working with Baxter & Woodman to fill the temporary vacancy.
- Thank you to our three (3) trustees for committing to serve the community for an additional four (4) year term.

## **Other Business**

Surf wireless & the RLM subcontractor that damaged properties and left unrepaired. Landscape wire was cut and not repaired. Sidewalks removed and not replaced. The Village had a meeting with Corey Nelson in person and Jennifer McBride & Pat McCauley on the phone on March 24, 2023 with Surf to address and repair the damage.

## **Public Comments**

Members of the audience did not have public comments.

## **Closed Session**

No closed session meeting was held.

## **Adjournment**

A motion was made by Trustee Bertucci to adjourn the meeting. Trustee Schmidt seconded the motion. The Village Board voted in favor of the motion. The motion carried.

*Julie Friebele, Village Clerk*