



**ELWOOD VILLAGE BOARD  
MEETING MINUTES OF  
APRIL 6, 2022**

**Call to Order**

The Regular Meeting of the Village Board of Trustees, Village of Elwood, April 6, 2022, at 7:00 pm, was called to order by Village President Doug Jenco.

**Role Call**

Present: Village Board President Doug Jenco, Village Board Trustees: Michael Varman, Tricia Maas, Darryl Lab, Ron Schmidt, Jodie Bertucci, and Kendy Elberson

Also, Present: Village Administrator/Village Clerk Julie Friebele, Police Chief Fred Hayes, Public Works Director Larry Lohmar, and Attorney Jordan Kielian

**The Meeting Opened With the Pledge to the Flag**

**Presentations and Public Hearings**

**Proclamation – Mayors’ Monarch Pledge Day**

Mayor Jenco presented the Mayor’s Monarch Pledge Day Proclamation and proclaimed April 6, 2022, as the Mayors’ Monarch Pledge Day.

**Proclamation – National Public Works Week Proclamation**

Mayor Jenco presented the National Public Works Week Proclamation and proclaimed the week of May 15 through May 21, 2022, as National Public Works Week. Mayor Jenco also noted that the Elwood Public Works department does a fantastic job.

**Public Comments – Pertaining to Agenda Items**

Members of the audience did not have public comments pertaining to the agenda items.

**Consent Agenda**

A motion was made by Trustee Bertucci to approve the Consent Agenda as follows:

- Presentation of Minutes – March 2, 2022
- Presentation of Bills – Paid Invoice Report February 22, 2022 through March 1, 2022 in the amount of \$120,567.94.
- Presentation of Bills – Paid Invoice Report March 3, 2022 through March 28, 2022 in the amount of \$1,028,325.03.
- Presentation of Bills – Unpaid Invoice Report in the amount of \$159,574.32.

Trustee Schmidt seconded the motion. A vote was called: Trustee Lab – yes, Trustee Varman – yes, Trustee Elberson – yes, Trustee Maas – yes, Trustee Bertucci – yes, Trustee Schmidt – yes. The motion carried.

## **Reports & Communications From Village Officials**

### **Administration – Village Administrator Julie Friebele**

#### **February 2022 Financial Reports**

The February 2022 Financial Report, prepared by Finance Director Robbie Day, was presented to the Village Board for review. The reports represent the Village of Elwood's year to date revenues, expenses, and end of the month fund cash balances.

#### **An Ordinance Approving the Annual Budget of the Village of Elwood Beginning May 1, 2022 and Ending April 30, 2023**

The annual public hearing was held on March 2, 2022 for the proposed fiscal year 2022-2023 budget and the Ordinance Approving the Annual Budget of the Village of Elwood. The highlights for each Fund by Department of the Proposed Annual Operating Budget for the FY 2022-2023 were reviewed. No revisions were made to the proposed budget following the public hearing. A motion was made by Trustee Bertucci to adopt an Ordinance Approving the Annual Budget Ordinance of the Village of Elwood Beginning May 1, 2022 and Ending April 30, 2023. Trustee Schmidt seconded the motion. A vote was called: Village President Jenco – yes, Trustee Lab – yes, Trustee Varman – yes, Trustee Elbersen – yes, Trustee Maas – yes, Trustee Bertucci – yes, Trustee Schmidt – yes. The motion carried.

#### **Baxter & Woodman Professional Agreement for Village Engineering Services**

Since September 2016, Baxter & Woodman has been providing part-time Village Engineering services to the Village, to provide general engineering services, development review, attendance at Village Board and staff meetings as requested, participation in the weekly Public Works meeting, and assistance to Village Staff as needed.

This is a yearly contract, matching the Village's fiscal year, and the current contract will terminate on April 30, 2022. Staff is seeking a renewal of this contract to continue these services for the next fiscal year. The rates will remain the same, and the Village can cancel this agreement at any time. Services will be billed on an hourly-rate basis, with the Village receiving a discounted rate for all work paid for by the Village. Developer-funded work will be charged at a regular hourly rate. A motion was made by Trustee Bertucci to approve the Baxter & Woodman Professional Agreement for Village Engineering Services. Trustee Maas seconded the motion. A vote was called: Trustee Lab – yes, Trustee Varman – yes, Trustee Elbersen – yes, Trustee Maas – yes, Trustee Bertucci – yes, Trustee Schmidt – yes. The motion carried.

#### **Elwood Baseball and Softball Association (ESBA) 2022 Sponsorship Request**

Elwood Baseball & Softball Association (ESBA) is preparing for the 2022 season. The association is requesting the Village's support by sponsoring a youth baseball team. The EBSA provides a great baseball or softball experience for boys and girls in our community. Typically, the Village supports the EBSA with a Division Level Sponsorship in the amount of \$500.00. A motion was made by Trustee Lab to approve the Elwood Baseball and Softball Association 2022 sponsorship request in an amount not to exceed \$500.00. Trustee Schmidt seconded the motion. A vote was called: Trustee Lab – yes, Trustee Varman – yes, Trustee Elbersen – yes, Trustee Maas – yes, Trustee Bertucci – yes, Trustee Schmidt – yes. The motion carried.

**Police Department – Chief Fred Hayes – Presented by Sergeant Marc Reid**

**During the Month of February 2022**

The Elwood Police Department responded to 407 calls for service. For more details concerning the types of calls, residents can visit the Village of Elwood website.

Police officers issued a total of 107 citations:

- Local Citations (O.V.) 0
- State Citations 107
- Overweight Violations (3)
- Monthly Total 107
- 2022 Year to Date Total 270

Arrest Report Summary:

- Traffic Arrests 4
- Warrant Arrests 1
- Criminal 0
- Monthly Total 5
- Year to Date Total 16

**TRAINING REPORT:**

<b>OFFICER</b>	<b>CLASS</b>	<b>DATE</b>	<b>HOURS</b>
Sarah Zimmerman 80	DARE Instructor Course	2/14-25/22	
Robert Wellen 80	DARE Instructor Course	2/14-25/22	

**Total Training Hours: 160**

**Elwood Police Department Significant Accomplishments in 2021**

Chief Hayes discussed some of the significant accomplishments made in 2021. The accomplishments are part of our long-term strategic planning to advance the professionalism of the department.

- Purchased WCCTV Mini Dome Security Camera System for Lloyd Erickson Park.
- Utilized asset forfeiture funds, with no impact to taxpayers, in the amount of \$18,127 for the purchase of a video data server for in-car video camera system.
- Obtained IDOT traffic enforcement safety grant totaling over \$30,000.
- Conducted over 471 Commercial Motor Vehicle stop and weighs at the weigh station, resulting in the collection of \$162,234 in potential fines, 131 Citations, and 11 warnings.
- Mississippi Avenue enforcement campaign for semi-truck violations resulting in officers stopping 384 semi-trucks in violation of the 6-ton weight limit restriction.
- Manhattan Road enforcement of the 5-ton weight limit restriction resulted in officers stopping over 218 semi-trucks.
- Officer Robert Wellen successfully completed 540 hours of Basic Police Training at the Cook County Sheriffs Police Academy, Triton College, River Grove, IL.
- Responded as a back up unit to an officer involved shooting at the LaQuinta in Shorewood.
- Officer Sarah Zimmerman is assigned as investigator of the Will Grundy Task Force.

- Officer Sarah Zimmerman and Officer Anthony Lohmar completed 40 hours of Lead Homicide Investigator training at the Will County Sheriff's Office.
- Officer Ken Jaburek completed 40 hours of Basic Evidence Technician training at the Plainfield Police Department.

**Public Works – Director of Public Works Larry Lohmar**

- The Village of Elwood received the APWA public works project of the year award for Elwood Water System Improvements.

**Project Description**

The Village of Elwood Water System Improvements project included the following:  
**Well No. 8 Improvements:** The project consists of installing 1,000 gpm submersible pumping equipment, well televising, pitless unit, demolition of a concrete vault and foundation, testing, and other miscellaneous items of work.

**Well House Electrical Building:** The project consists of a split-face block superstructure with truss roof, well pipe, and electrical service, stand-by diesel generator, automatic transfer switch, power distribution, lighting panel, variable frequency drive with line filter and sine wave filter, 480-V 2.4KV step up transformer, installation of 16-inch DI yard piping with valves and other miscellaneous items of work.

**Raw Water Main Improvements:** The project consists of installing approximately 2,175 linear feet of 16" water main, 330 linear feet of 16" water main inside 36" augured and jacked casing pipe, 2,500 linear feet of two – 2" HDPE finer conduits parallel to the water main, 3 fire hydrants, 3 gate valves and vaults, and other miscellaneous items of work.

**Water Treatment Plant Expansion:** The project consists of installing a 3rd softening vessel, ancillary equipment and piping, and the controls necessary to supply 387,360 gallons of water per day to provide adequate water flows and pressure for the Village's new industrial user.

**The total construction cost was \$4.125M.**

- Spring maintenance and clearing of the storm sewers.
- Cleaning of the South ditch to prevent flooding.
- Street maintenance, pot hole patching.
- Garbage pickup throughout the Village.
- Matt Murphy & Tyler Crane are attending training and receiving certification for mosquito abatement.

**Village Administrator – Julie Friebele**

**Elwood/Jackson History Club**

The Village received a letter of thanks from Joanne Raschke regarding the Village's recent \$500.00 donation to the History Club.

**Tree Stump Removal**

Resident Rich Dodd donated the 2021 Christmas Tree to the Village for our holiday celebration. Public Works cut the tree down for the lighting celebration, although at that time were unable to remove the stump. When the weather broke Public Works was able to remove the tree stump. Mr. Dodd expressed his gratitude of a job well done by the Public Works department and really appreciated their work and attitudes.

**Abraham Lincoln National Cemetary**

The Village received an email regarding a visit to the Abraham Lincoln National Cemetery and noted that it is a hidden treasure. The letter described Elwood as a nice Village as it has a small urban area and surrounded by nice natural area, nature and farms. Hopeful that Elwood will continue to promote natural areas and farms as these areas are hard to recover once lost. The letter also stated, “glad that NorthPoint was rejected; it would kill the beautiful natural farms you have.”

**Easter Egg Hunt**

Staff stuffed thousands of eggs in preparation for the Easter Egg Hunt. The event is Saturday, April 9, 2022, beginning at 10:00.

**Spring Clean Up**

Spring Clean Up day is Monday, May 2<sup>nd</sup>.

**Route 66 Red Carpet Corridor**

Saturday, May 7, 2022 8:00 am - 5:00 pm

***Take Douglas Street And Drive Over The Original Route 66 Pavement!***

Stop at the Douglas Street Wayside Exhibits Featuring:

***Rosie the Riveter & Statue of a Munitions Worker Lunch Box in Hand***

While Visiting Pick Up

Route Brochures, Event Stickers, and Handouts

- 10:00 am - 2:00 pm
- History Club - Giveaways
- Antique Tractors
- Elwood Church - Bake Sale
- Cub Scouts - Informational Scouting Material
- Girl Scouts - Cookie Sale
- Children’s Garden - Book Markers/Garden Event Flyers
- Craft Vendors

**Community Wide Yard Sale**

June 3<sup>rd</sup> & 4<sup>th</sup> 9:00am - 4:00pm

Please contact Marie Rodgers to have your sale included on the list/map.

**Upcoming Village Meetings**

Planning and Zoning (Public Hearing – Harding Development) Tuesday, April 26<sup>th</sup> 7:00 pm

Finance Committee Tuesday, April 26<sup>th</sup> 4:00 pm

Village Board of Trustees Wednesday, May 4<sup>th</sup> 7:00 pm

**Village President – Doug Jenco**

**Lobby Day – Springfield Illinois**

Mayor Jenco and Administrator Friebele attended Lobby Day in Springfield. It was an opportunity for municipal members to meet with legislators on issues that affect the Village and Will County as a whole. There was a lot of discussion regarding Will County municipalities and water concerns. Mayor Jenco was able to meet with Governor Pritzker and thanked him for not getting involved between communities and developers.

- Thank you to the Public Works, Police, and Administration departments you do an outstanding job.
- Marie Rodgers did a fantastic job redoing the park signs, they look great.
- Julie and Robbie are busting it. They do a great job.
- Beautification Committee does a great job. It looks like people here care about the Village; it looks terrific.

**Other Business**

Please keep Trustee Ron Schmidt and his wife Kay Schmidt in your prayers.

**Public Comments**

Donna Banas asked the Village to reconsider the design of the windows on the multi use building to be implemented in Lloyd Erickson Park and to make it look more like an educational building/multi use building. Mayor Jenco said that we would modify the plans for the windows.

**Closed Session**

No closed session meeting was held.

**Adjournment**

A motion was made by Trustee Bertucci to adjourn the meeting. Trustee Schmidt seconded the motion. The Village Board all voted in favor of the motion. The motion carried.

*Julie Friebele, Village Clerk*